



Property Information	
Property Name:	
Property Address:	
Property year of construction:	
County Location*:	
Parcel Identification Number (PIN):	
Census Tract:	

Owner Information	
Owner/Sponsor Organization Name:	
Owner/Sponsor Address:	
Sponsor Organization Type:	Choose an item.
Ownership Structure (include all that apply):	Nonprofit, Limited Liability Corporation, Limited Partnership, Other Corporation, Other (please specify)
Federal Tax ID Number:	
Project Contact:	
Contact Phone Number:	
Contact Email Address:	
Development Consultant Name and Contact (if applicable):	

Type of Project
<p>Check all that apply.</p> <p> <input type="checkbox"/> Existing <input type="checkbox"/> New Construction <input type="checkbox"/> Acquisition/Rehab <input type="checkbox"/> Family <input type="checkbox"/> Senior </p> <p>Note: Existing housing units are defined as units that already exist on the proposal selection date and that substantially comply with the HQS on that date.</p>

*Note: if the property is located in a county outside of DCA HCV jurisdiction, DCA must have an active MOU in place with the voucher administering housing authority to operate PBVs in their jurisdiction upon the application deadline. Please confirm MOU status with DCA and the local housing authority.

Competitive Award Reservation	Award Reservation and Date
LIHTC	
NHTF	
HOME	

A copy of the LIHTC Reservation and/or other DCA finance award document must be included in the email submission. If you have not yet applied for but intend to apply for a LIHTC award as planned property, please outline which tax credit cycle and date you intend to submit an application. (Ie Fall 2024 4% application or spring 2025 9% application).

UNIT RENTAL SUMMARY						
	Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	Totals
# Market Rate Units						
# of other subsidized units						
# of requested P.B.V. units						
Total units						

What is the length (years) of Project Based Voucher (PBV.) Housing Assistance Payment (HAP) contract you are seeking? Note: 5-15 years available

PROPOSED PROJECT BASED UNITS								
Unit Type Apt /SF/ TH/ Duplex	# of Units	Sq. Ft.	# B.R.s	# Baths	Monthly Contract Rent	Monthly Cost of Tenant Paid Utilities	Proposed Gross Rent	Mobility or Hearing/Visual Features (yes/no)

Site Selection Eligibility –

To support the goal of deconcentrating poverty, DCA will select PBV sites in census tracts with less than 20% poverty. DCA will grant exceptions to this standard when DCA determines that the PBV assistance will complement other local redevelopment activities designed to deconcentrate poverty and expand housing and economic opportunities in census tracts with poverty concentrations greater than 20 percent. Please indicate below and attach supporting documentation to justify whether your site is located within one of the following excepted locations:

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- a) A census tract in which the proposed PBV development is located in a HUD designated Enterprise Zone, Economic Community, or Renewal Community
 - b) A census tract where the concentration of assisted units will be or has decreased as a result of public housing demolition and RAD development
 - c) A census tract in which the proposed PBV development will be located is undergoing significant revitalization as a result of state, local, or federal dollars invested in the area
 - d) A census tract where new market rate units are being developed where such market rate units will positively impact the poverty rate in the area
 - e) A census tract where there has been an overall decline in the poverty rate within the past five years
 - f) A census tract where there are meaningful opportunities for educational and economic advancement

Additionally, in order to be selected for PBV assistance, a site for existing or rehabilitated housing must also meet the following HUD required site and neighborhood standards (please attach documentation confirming compliance with each of the below, as relevant):

- a) Be adequate in size, exposure, and contour to accommodate the number and type of units proposed;
- b) Have adequate utilities and streets available to service the site;
- c) Promote a greater choice of housing opportunities and avoid undue concentration of assisted persons in areas containing a high proportion of low-income persons;
- d) Be accessible to social, recreational, educational, commercial, and health facilities and services and other municipal facilities and services equivalent to those found in neighborhoods consisting largely of unassisted similar units; and
- e) Be located so that travel time and cost via public transportation or private automobile from the neighborhood to places of employment is not excessive.

A new construction site must meet the following HUD required site and neighborhood standards (please attach documentation confirming compliance with each of the below, as relevant):

- a) Be adequate in size, exposure, and contour to accommodate the number and type of units proposed;
- b) Have adequate utilities and streets available to service the site;
- c) Promote a greater choice of housing opportunities and avoid undue concentration of assisted persons in areas containing a high proportion of low-income persons;
- d) Be accessible to social, recreational, educational, commercial, and health facilities and services and other municipal facilities and services equivalent to those found in neighborhoods consisting largely of unassisted similar units;
- e) Not located in an area of minority concentration unless sufficient, comparable opportunities exist for housing for minority families in the income range to be served by the proposed project outside areas of minority concentration or that the project is necessary to meet overriding housing

needs that cannot be met in that housing market area;

- f) Not located in a racially mixed area if the project will cause a significant increase in the proportion of minority to non-minority residents in the area;
- g) Not located in a neighborhood that is seriously detrimental to family life or in which substandards dwellings or other undesirable conditions predominate; and
- h) Except for housing designed for elderly persons, the housing must be located so that travel time and cost via public transportation or private automobile from the neighborhood to places of employment is not excessive.

Owner Signature:

Date:
