

## **Exhibit 12 of the Cooperative Agreement**

### **GRANTEE ADDENDUMS**

The State of Georgia requires that all leases contain the provisions listed below. Georgia Housing and Finance Authority requests HUD's approval that all leases executed in conjunction with the HUD 811 program that said leases include an **Attachment No. 6: Landlord/Owner and Property Manager Contact Information** to be attached to the HUD Lease HUD-92236-PRA.

At or before the commencement of a tenancy, the landlord or an agent, or other person authorized to enter into a rental agreement on behalf of the landlord shall disclose to the tenant in writing the names and addresses of the following persons.

- a. The owner of record of the premises or a person authorized to act for and on behalf of the owner for the purposes of serving of process and receiving and receipting for demand and notice; and
- b. The person authorized to manage the premises.

In the event of a change in any of the names and addresses required to be contained in such statement, the landlord shall advise each tenant of the change within 30 days after the change either in writing or by posting a notice of the change in a conspicuous place.