

Department of Community Affairs

Section 3 Summary Report Economic Opportunities for Low – and Very Low-Income Persons

U.S. Department of Housing and Urban
Development Office of Fair Housing And
Equal Opportunity

HUD Field Office

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1. Recipient/ Project Name:	2. Federal Identification Number [or DCA Number]	3. Total Amount of Disbursed:
		\$0
Project Address/ Location:	4. Contact Person:	5. Phone: (Include area code)
Email:	6. Contract Begin Date:	7. Report Period Begin Date:
	Contract End Date:	Report Period End Date:
	Revised End Date:	
8. Date Report Submitted:	9. Program Code*: (Use separate sheet for each program code.)	10. Funding Program Name:
	5 = HOME	

Part I: Employment and Training (Columns B, C and F are mandatory fields. Include New Hires in E &F)**

A	B	C	D	E		F
Job Category	Number of New Hires	Number of New Hires that are Sec. 3 Residents	% of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	% of Total Staff Hours for Section 3 Employees and Trainees* S3E&TH / TSH = %		Number of Section 3 Trainees
Professional			0.0%			0.0%
Technician			0.0%			0.0%
Foreman/ Supervisor			0.0%			0.0%
Office/ Clerical			0.0%			0.0%
Cleaning/ maintenance			0.0%			0.0%
Demolition			0.0%			0.0%
Construction by Trade						
Cabinet Maker			0.0%			0.0%
Carpenter			0.0%			0.0%
Concrete/ Terrazzo			0.0%			0.0%
Craftworker, skilled			0.0%			0.0%
Drywall/ Ceiling Tile			0.0%			0.0%
Electrician			0.0%			0.0%
Fencing			0.0%			0.0%
Flooring / Carpet			0.0%			0.0%
Gutter Installer			0.0%			0.0%
Hazardous Materials			0.0%			0.0%
HVAC			0.0%			0.0%
Insulator			0.0%			0.0%
Laborer			0.0%			0.0%
Landscape			0.0%			0.0%
Masonry, Plaster, Stucco			0.0%			0.0%
Painter			0.0%			0.0%
Paving			0.0%			0.0%
Plumber			0.0%			0.0%
Power Equipment Operator, Skilled			0.0%			0.0%
Power Equipment Operator, Unskilled			0.0%			0.0%
Roofer			0.0%			0.0%
Sprinkler Installer			0.0%			0.0%
Tile/ Marble Cutter/ Setter			0.0%			0.0%
Truck Driver			0.0%			0.0%
Total	0	0	0.0%	0	0	0.0%

*Use column E if necessary to compare groups containing both full and part-time workers, and those working overtime.

Show Section 3 Employees' and Trainees' hours worked, divided by Total staff hours worked.

*Program Codes 4 = Homeless Assistance

5 = HOME

6 = HOME State Administered

8 = CDBG State Administered

9 = Other CD Programs

10= Other Housing Programs

Department of Community Affairs

A	B	C	D	E	F
Job Category	Number of New Hires	Number of New Hires that are Sec. 3 Residents	% of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	% of Total Staff Hours for Section 3 Employees and Trainees* S3E&TH / TSH = %	Number of Section 3 Trainees

Part II: Contracts Awarded during the period of this report (item 7, above)

1. Construction Contracts:

- A. Total dollar amount of construction contracts awarded on the project _____
- B. Dollar amount of construction contracts awarded to Section 3 businesses _____
- C. Percentage of construction contract dollar amount awarded to Section 3 businesses 0.0%
- D. Number of Section 3 businesses receiving construction contracts

2. Non-Construction Contracts:

- A. Total dollar amount of non-construction contracts awarded on the project/activity _____
- B. Dollar amount of non-construction contracts awarded to Section 3 businesses _____
- C. Percentage of non-construction dollar amount awarded to Section 3 businesses 0.0%
- D. Number of Section 3 businesses receiving non-construction contracts

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

- _____ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- _____ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- _____ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- _____ Other; describe below (Include any obstacles that prevented achieving program goals).

Narrative:	
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Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.