

**Georgia Department of Community Affairs
Office of Affordable Housing**

**HOME MULTIFAMILY LOAN
CONTRACTOR'S CERTIFICATE OF ACTUAL PROJECT COST**

This form and certification is to be used by the General Contractor to certify the actual cost of project construction and development. It must be completed by the project general contractor subsequent to the completion of construction and prior to the release of the retainage. It is required so that DCA can make a determination of the actual project costs compared to the budgeted project costs, prevent windfall profits, and to ensure that the project has not been over subsidized. The Certificate requires that the Project General Contractor certify that the actual cost of labor, materials, and necessary services for construction of the below referenced project, after deduction of all kickbacks, rebates, adjustments, discounts, promotional, or advertising recoupment made or to be made to the General Contractor.

This Certificate must also be supported by an audit report and an opinion letter prepared by a Certified Public Accountant in accordance with Generally Accepted Accounting Principles and Generally Accepted Auditing Standards.

Project Name: _____

DCA Number: _____

Owner Name: _____

General Contractor Name: _____

Location of Project: _____

Date of project completion: _____

Date of Certification: _____