

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD
MEETING MINUTES
Atlanta, Georgia
August 26, 2015**

Conference Call (866) 754-5292

Present

David E. Blackwell
Shannon Candler
Sule Carpenter
Kristy Carter
Carmen Chubb
John Ellis
Mike Kraft
Bill McGahan
Pat McNally (Teleconference)
Jennifer Shearin (Teleconference)
Lejla Slowinski
Randy Welty (Teleconference)

Collaborative Applicant Staff

Katie Arce
Christy Barnes
Christy Hahn
Tina Moore
Dean Nelson
Shawn Williams
Amy Zaremba

Support Entity

Evan Mills, Ethics Officer (Teleconference)

Absent

Sister Elizabeth Greim
Eric McGhee
John R. Moeller
Monica Parker
Ann Shirra

Guests

Tommy Phillips, Pathways Community Network
Janet Tharp, Lutheran Services of Georgia
Kaya Arnold, KMA Ministries
Latrece Rowell, Florida Community Prevention
Valarie Currelley, Florida Community Prevention
Sheena Morris, Georgia Coalition Against Domestic Violence

The Georgia Balance of State Continuum of Care Board (the "Board") meeting was called to order by Chairman Carmen Chubb at 1:04 p.m.

Chairman Chubb welcomed everyone and asked all attendees to introduce themselves. Members of the Board (at DCA and on the conference call), the Ethics Officer, Collaborative Applicant staff, and members/guests introduced themselves.

Chairman Chubb reported that after 20 years of service to Georgia, Don Watt has taken another position in Tennessee. Chairman Chubb introduced Shawn Williams, Division Director of the Housing Assistance Division, and Christy Hahn, Planning Manager.

Chairman Chubb then called for approval of the minutes of May 27, 2015 (Tab A).

Motion to approve the minutes of May 27, 2015 was made by David Blackwell and seconded by John Ellis. The motion was passed unanimously and the Chairman declared said motion carried and the minutes were approved.

Chairman Chubb invited guests to participate in the public comment period. There were no comments from the public.

Chairman Chubb called on Christy Hahn to review Agency Board Appointments (Tab B). Ms. Hahn introduced Kristy Carter, who has been appointed by the Executive Director of the Georgia Criminal Justice Coordinating Council (CJCC) to serve on the Board. Ms. Hahn also reported that Mike Kraft, who was previously serving on the Board as the appointment of the Commissioner of the Department of Corrections, will continue to serve as the Commissioner's appointment of the newly created Department of Community Supervision. Ms. Hahn reported that the Membership and Rules Committee reviewed and approved both appointments.

Chairman Chubb called on Christy Hahn to review Committee Appointments for two of the standing committees (Tab C). Ms. Hahn noted that the Membership and Rules Committee is responsible for providing the checks and balances for the BoS CoC, and they have authority over the development and operationalization of the Continuum's Conflict of Interest and Recusal Policy; review of Board selection; ethics and parliamentary procedure; and oversees the election of Regional "At Large" Board Members. Ms. Hahn also discussed responsibilities of the Homeless Management and Information Systems Committee, which include monitoring the Continuum's compliance with HMIS requirements prescribed by HUD, monitoring user participation in HMIS, and general HMIS oversight in areas related to the HMIS Lead and the HMIS system. Referring to the materials located behind Tab C, Ms. Hahn presented the proposed fifth committee member for the Membership and Rules Committee, Christy Barnes, who is to replace Don Watt. Ms. Hahn also presented the five proposed committee members of the Homeless Management and Information Systems Committee, and she requested approval from the Board.

A motion to approve the proposed committee appointment of the replacement member of the Membership and Rules Committee was made by David Blackwell and seconded by Shannon Candler. The motion was passed unanimously.

A motion to approve the proposed committee appointments for the Homeless Management and Information Systems Committee was made by Shannon Candler and seconded by John Ellis. The motion was passed unanimously.

Chairman Chubb called on Christy Hahn to provide the Coordinated Entry Update. Referring to Tab D, Ms. Hahn discussed the background, goals, requirements, and benefits of a Coordinated Entry system for the Balance of State CoC's 152 county jurisdiction. Ms. Hahn provided a status update of work to date and discussed benefits of recent amendments to the HUD grant. Ms. Hahn discussed work with a HUD technical assistance provider and the Assessment, Placement, and Services Committee (and assigned sub-committees) to address system design around access, assessment, and assignment. There were questions around how to design a system that would meet local needs, and discussion on work the committee is doing to reach out to local communities.

Chairman Chubb called on Tina Moore to review the 2015 CoC Competition update. Ms. Moore provided a status update of work to date. Ms. Moore reported that DCA, as the Collaborative Applicant, is working to prepare for HUD's opening of the competition, and that staff has released the Review Application to Permanent Housing renewal applicants (for renewing Permanent Supportive Housing and Rapid Re-Housing projects) to date. Ms. Moore discussed the Collaborative Applicant's responsibility to work with the committees and the Board to align the CoC's response in the competition with Federal priorities and

goals. Ms. Moore discussed work in previous competitions with efforts to reallocate funds of poorly performing projects into new Permanent Supportive Housing and Rapid Re-Housing projects noting that in January 2015, DCA staff provided technical assistance to transitional housing providers in the form of a session on Re-Tooling Transitional Housing. Ms. Moore reported on other competition related work since the May meeting. Staff has been working with HUD technical assistance staff in the areas of HMIS Governance and Coordinated Entry. Ms. Moore also reported that staff has been meeting with Balance of State Supportive Services for Veteran Families (SSVF) Grantees (with all of the SSVF Grantees in the Balance of State now coordinating their efforts) and DCA has requested the newly offered HUD TA under the Vets@Home Technical Initiative to further address Veteran homelessness. Ms. Moore reported that once HUD opens the competition, staff will work with the Standards, Rating and Project Selection Committee to develop policy for the 2015 competition to increase the CoC's response to HUD's shift away from TH to Permanent Housing (Permanent Supportive Housing and Rapid Re-Housing). Ms. Moore requested that Board Members who are interested in serving on an application review team sub-committee to contact her.

Chairman Chubb then introduced Katie Arce to discuss the 2015 Statewide Homeless Count Results. Referring to Tab E, Ms. Arce reviewed the results of the statewide results of homeless count that includes data from all of the continuums of care in Georgia. Overall, there has been a 31% decrease in the number of unsheltered homeless people in the State. The number of sheltered homeless people has seen a 6% decrease since 2011, and the overall trend has been a statewide decrease of 19% since 2011. Ms. Arce reviewed the statewide demographics of homeless people who were unsheltered and sheltered as a single point in time. Ms. Arce discussed possible reasons for the decrease, noting that statewide results also show that the decrease in the number of homeless Veterans and chronically homeless individuals are not decreasing at the same rate as the overall number of people experiencing homelessness. There was some discussion on data for the adult offender population and re-entry success in regards to reviewing the homeless count survey to collect information on individuals under sentence or on probation and reviewing HMIS data. There was discussion on different definitions of homelessness than the one used/required by HUD for the Point-in-Time Count. There was discussion about the Department of Education's homeless definition and homeless data, the difference in the demographics of homeless people in suburban counties from the overall count results, the number of people who are living in extended stay hotels, and the need for data to receive funding. There was also discussion around the CoC writing to HUD to challenge the definition, the difference in the definition for different funding streams, the need to look at various definitions and the need to capture additional data to address local needs. Staff will report back.

Chairman Chubb asked if there was any old business. Latrece Rowell introduced herself and Valarie Currelley, noting that Florida Community Prevention is a current SSVF Grantee in North Florida that serves 36 counties in South Georgia and North Florida.

Chairman Chubb asked if there was any new business. Chairman Chubb reminded the Board that there would be the need to call two special meetings in response to the opening of the Continuum of Care competition.

Chairman Chubb then reported to the board that she would be contacting Sister Elizabeth Greim in accordance with the Code of Conduct Policy as this meeting represents her third missed meeting. Chairman Chubb noted that staff has heard that she possibly moved and have tried numerous times to contact her, but have not received any response from her as of this date.

Chairman Chubb noted that the next standing meeting was on November 18, 2015 at 1:00 PM. With no further business, the meeting was adjourned at 2:07 p.m. The next regular meeting of the Board will be held on November 18, 2015, at 1:00 P.M. in Atlanta, Georgia.


Signature

Vice Chair
Title