

DRAFT AGENDA

**GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
FY 2015 CDBG RECIPIENTS' WORKSHOP**

September 10, 2015 – September 11, 2015
The Westin Jekyll Island
Jekyll Island, Georgia

Thursday, September 10, 2015 – General and Concurrent Sessions

- 8:00 – 9:00 Registration and Continental Breakfast
- 9:00 – 9:30 *General Session: Welcome / Opening Remarks*
- 9:30 – 12:00 *Three Concurrent Sessions*
(All Sessions will break between 10:30 am – 10:45 am)

SESSION ONE – CDBG Grant Administration & Financial Management

- Grant Management & Procurement..... DCA Staff
- Financial Management..... DCA Staff
- Grant Amendments..... DCA Staff
- Quarterly Reports and Performance Measures..... DCA Staff

SESSION TWO – CDBG Compliance Requirements

- NEPA Environmental Procedures..... DCA Staff
- Uniform Act Compliance for Acquisition/Relocation..... DCA Staff
- Davis-Bacon Labor Wage Rates..... DCA Staff
- Conflict of Interest..... DCA Staff
- Introduction to Fair Housing/Equal Opportunity..... DCA Staff
- Surviving a Monitoring Visit..... DCA Staff

SESSION THREE – CDBG Neighborhood Revitalization Programs

- Program Administration – Roles and Responsibilities..... DCA Staff
- Rehabilitation Basics—Roles and Responsibilities..... DCA Staff
- Introduction to Work Write-Ups and Specifications DCA Staff
- Amendment Requests..... DCA Staff
- Rehab I and Rehab II Monitoring DCA Staff
- Questions and Answers DCA Staff

Group Lunch – 12:00 Noon – 1:00pm

DRAFT AGENDA (continued)
FY 2015 CDBG RECIPIENTS' WORKSHOP

1:00 – 3:30 Concurrent Sessions: (All Sessions will break between 2:30 pm – 2:45 pm)

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SPECIAL TOPICS (3:45 – 5:00)

- Immediate Threat and Danger Set-Aside..... DCA Staff
- Updates (Section 3, Affirmatively Furthering Fair Housing, Davis Bacon)..... DCA Staff
- Listening Session..... DCA Staff

Friday, September 11, 2015 – General Session and Award Ceremony

8:30 – 9:30	Registration & Brunch	
9:30 – 10:30	General Session:	
	• Staff Introductions and Program Updates.....	DCA Staff
	• Responsibilities of Elected Officials.....	DCA Staff
10:30 – 10:45	Break	
10:45 – 12:00	Award Presentation	Commissioner Camila Knowles

