



## **DRAFT AGENDA**

### **GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS FY 2014 CDBG/CHIP RECIPIENTS' WORKSHOP**

September 4, 2014 – September 5, 2014  
The Hyatt Regency Savannah  
Savannah, Georgia

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#### **Thursday, September 4, 2014 – General and Concurrent Sessions**

- 8:00 – 9:00                      Registration and Continental Breakfast
- 9:00 – 9:30                      *General Session: Welcome / Opening Remarks*
- 9:30 – 12:00                    *Three Concurrent Sessions*  
*(All Sessions will break between 10:30 am – 10:45 am)*

#### **SESSION ONE – CDBG Grant Administration & Financial Management**

- Grant Management & Procurement.....DCA Staff
- Financial Management.....DCA Staff
- Grant Amendments.....DCA Staff
- Quarterly Reports and Performance Measures.....DCA Staff

#### **SESSION TWO – CDBG Compliance Requirements**

- NEPA Environmental Procedures.....DCA Staff
- Uniform Act Compliance for Acquisition/Relocation.....DCA Staff
- Davis-Bacon Labor Wage Rates.....DCA Staff
- Conflict of Interest.....DCA Staff
- Intro to Fair Housing/Equal Opportunity.....DCA Staff
- Surviving a Monitoring Visit.....DCA Staff

#### **SESSION THREE – CDBG & CHIP Neighborhood Revitalization Programs**

- Program Administration – Roles and Responsibilities.....DCA Staff
- Rehabilitation Basics—Roles and Responsibilities.....DCA Staff
- Introduction to Work Write-Ups and Specifications.....DCA Staff
- Amendment Requests.....DCA Staff
- Rehab I and Rehab II Monitoring.....DCA Staff
- Questions and Answers.....DCA Staff

**Group Lunch – 12:00 Noon – 1:00pm**

**DRAFT AGENDA (continued)**  
**FY 2014 CDBG/CHIP RECIPIENTS' WORKSHOP**

*1:00 – 3:30 Concurrent Sessions: (All Sessions will break between 2:30 pm – 2:45 pm)*

**SESSION ONE – CDBG Grant Administration & Financial Management**

- Grant Management & Procurement..... DCA Staff
- Financial Management..... DCA Staff
- Grant Amendments..... DCA Staff
- Quarterly Reports and Performance Measures..... DCA Staff

**SESSION TWO – CDBG Compliance Requirements**

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- Questions and Answers..... DCA Staff

**SPECIAL TOPICS (3:45 – 5:00)**

- Section 3 Monitoring..... DCA Staff
- Affirmatively Furthering Fair Housing..... DCA Staff
- Listening Session..... DCA Staff

**Friday, September 5, 2014 – General Session and Award Ceremony**

8:30 – 9:30	Registration & Brunch	
9:30 – 10:30	General Session:	
	<ul style="list-style-type: none"> <li>• Program Updates and Staff Introductions..... DCA Staff</li> <li>• Critical Principles in Grant Administration..... DCA Staff</li> </ul>	
10:30 – 10:45	Break	
10:45 – 12:00	Award Presentation	Commissioner Gretchen Corbin

