

WHAT'S NEW

!UPDATE CARES ACT

Many of the provisions impacting our residents expired on July 31, 2020. We strongly advise properties to ensure they continue to operate in accordance with their local municipalities that may have provisions such as eviction moratoriums that extend beyond the CARES deadline.

COVID-19 SURVEY

We are still accepting submissions for our [COVID-19 Impact on Properties Survey](#). Your submission will allow DCA to accurately assess how COVID-19 impacted the affordable housing community in Georgia.

COMPLIANCE

REMINDER: PROTECTING PERSONAL INFORMATION

Please remember to redact any personal identifiable information prior to submitting tenant files to DCA for review. Examples of Personal Information include first and last name, address, social security number or national identifier, biometric records, geolocation information, driver's license number, account number or username with password or PIN, either alone or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc. Practical tips on creating and implementing a plan for safeguarding personal information can be found [here](#).

ON BOARDING TIPS AND REMINDERS.....

UTILITY ALLOWANCE CHANGES

See our [Utility Allowance Methodology Change Request Policy](#)

Tenant Selection Plan and Affirmative Fair Housing Marketing Plan (AFHMP)
Tenant Selection Plans and AFHMPs are submitted as part of the Compliance Review pre-audit packet. See DCA's [Preliminary Audit Checklist](#). Your AFHMP submission must include marketing materials, outreach efforts of copies of advertisements, and signage/logos picture(s). Also, Affirmative Fair Housing marketing and planning should be part of all new construction, substantial rehabilitation, and existing project marketing and advertising activities. Please note changes to your plan require re-submission to DCA.

Resident Concerns

Don't forget the [Resident Concern Notice](#) must be visibly posted in your leasing office.

ASSET MANAGEMENT

COVID-19 HOME LOAN DEFERMENT POLICY

The Multi-Family HOME Loan Deferment Policy is available on the [DCA website](#). Borrowers that are experiencing a financial hardship resulting from the COVID-19 emergency are encouraged to review the eligibility requirements and conditions, your property may still be eligible for HOME Loan Deferment.

*Please check DCA's COVID-19 policies as they are regularly updated

[Link to COVID-19 policy](#)

[Link to the on-line HOME Loan Deferment Request Form](#)

IRS FORM 8609 - FRIENDLY REMINDER

Please remember Final 8609s, with owner-elections entered to Part II, are due to DCA within 24-hours after they are filed with the IRS or by the next business day. Please email the Final 8609s to Compliance@dca.ga.gov - and remember to use the following format in the email subject line; (a) Type the Georgia DCA Project ID Number (b) Followed by the Project Name (c) Followed by "Final8609s"

Example: **GAIDNo.2020-015 MainStreetViewApts-Final8609s**

HOME FUNDED PROPERTIES - 2019 AUDITED FINANCIAL STATEMENTS - THE FINAL DEADLINE HAS PASSED

The 2019 Audited Financial Statements for HOME Funded Properties were due April 30, 2020. DCA will be reaching out to management companies that had not submitted 2019 Audited Financials by the May 15th deadline and are now considered late. **Please email them today if you still have not sent them to DCA:**

SUBMISSION INSTRUCTIONS FOR 2019 AUDITED FINANCIAL STATEMENTS:

Send all financial statements to DCAFinancialReporting@dca.ga.gov

Use the following format in the email SUBJECT line: (a) Type the Georgia DCA ID Project Number (b) Followed by the Project Name (c) Followed by "2019AuditedFS"

Example: **GAIDNo.2020-015 MainStreetViewApts-2019AuditedFS**

811

FRIENDLY REMINDER

The 811 Team recently had a webinar with Blueprint Housing Solutions, our contracted partner for 811 billing and compliance.

[Property Webinar with Blueprint Housing Solutions](#)

Recorded July 15 @ 12pm

A HELPING HAND

BACK TO SCHOOL RESOURCES

Click [here](#) to learn how the Georgia Department of Education (GaDOE), the Office of the Governor, the Georgia Department of Public Health (GaDPH), and other agencies are working to ensure local school districts, parents, and students have the most accurate and up-to-date information regarding COVID-19.

[Financial Resources for Individuals & Families](#)
[Georgia COVID-19 Resource List](#)

Georgia Housing Search

Listing on GeorgiaHousingSearch.org is completely free and can be done online at GeorgiaHousingSearch.org or via a toll-free call center at 877-428-8844. For GeorgiaHousingSearch.org questions, please call 877-428-8844 (quickest and easiest!) or register online at www.GeorgiaHousingSearch.org.

Previous Notifications

Placed In Service Notification to DCA

To sign up for this **DCA Compliance Blast**, click [here](#) and join our email group for updates!

DCA should be notified using the **Placed In Service Notification** no later than 30 days after the first building in your development is placed in service. The required notification form can be found on the [Compliance Monitoring](#) site, select the "Form" icon.

The form includes instructions for setting the development up in MITAS and obtaining initial access to MITAS for the property. For questions about the form or set up, send your email to compliance@dca.ga.gov.

The Georgia Department of Community Affairs is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, or disability.



 [DCA Fair Housing Statement](#)


 [DCA Compliance Website](#)

 [Mitas](#)

 [MTSP Income Limits](#)

 [HOME Income Limits](#)

 [HOME Rent Limits](#)

 [Georgia Housing Search](#)

 [DCA Allocation Documents by Year](#)

 [Applicants & Funded Projects](#)


For reasonable accommodations or alternate format information please contact compliance@dca.ga.gov




Quick Links

[GA Affordable Housing Coalition](#)

[2013 HOME Final Rule](#)

 [Violence Against Women Act \(VAWA\)](#)

 [Fair Housing Limited English Proficiency \(LEP\)](#)

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